

AVP of Risk Management

POSITION SUMMARY: Responsible for proactive risk identification, evaluation, and coordination and implementation of corrective action related to hospital wide risk issues. Provides risk management education and intervention, promotes safe work environment. Directs hospital wide risk programs and reports all potential risk situations, and corrective measures in coordination with the respective parties to the Chief Risk Officer or designee. Assists the hospital attorneys in preparing malpractice briefs to mitigate hospital expenditures. Directs the works of others.

DUTIES AND RESPONSIBILITIES:

- Analyzes risk management data derived from medical records, surveys, inspections, regulatory bodies and other means, and advises senior management on mitigation processes
- Refers data derived from risk identification reporting to the appropriate department manager for analysis and corrective actions and is responsible for ensuring the corrective action has been implemented
- Refers data derived from risk identification reporting to the appropriate department manager for analysis and corrective actions and is responsible for ensuring the corrective action has been implemented
- Prepares risk identification reports and presents same to senior management as requested
- Consults with all clinical departments in ensuring collaborative patient care risk reduction and performance improvement
- Interacts with patients/family to increase patient/family satisfaction and reduce potential litigation
- Collaborates with the Health Information Management department to ensure the appropriate medical records are prepared prior to review by attorneys, or other agent, and or regulatory bodies
- Directs the hospitals Risk Management education programs providing input and presenting at new employee orientation and in-services and, provides Ad Hoc training as necessary
- Investigates actual and potential adverse outcomes/sentinel events, completes root cause analysis and assist in implementing corrective measures
- Develops and implements policy and procedures to minimize the risk of injury to patients, visitors and employees of the medical center
- Develops policy and procedures to minimize the events of property loss and or damage, and works collaboratively with the hospitals security department to investigate such occurrences



- Directs the coordination of correspondence between the medical center and legal counsel in and potential or actual litigation assisting in preparation of legal documents
- Assists legal counsel in preparing employee witnesses, attends depositions, mediations or trials, and acts as the hospitals' representative
- Researches and advises hospital management of pending risk management regulations, systems, mandates and other issues that may affect the medical center
- Ensures that the medical center is fully compliant in all risk management matters including all state, federal JCAHO, and regulatory body requirements
- Advises and educates the hospital personnel on proper documentation and related legal issues
- Consults other departments to collaborate risk management and performance improvement activities
- Perform other duties as required

POSITION REQUIREMENTS:

- NYS RN Licensed
- Masters Degree in Nursing, Health Care Management or related field
- Certification in Risk management preferred
- At least 10 years experience in nurse management or related field

Please send your resume for immediate consideration to:

FTinti@INTERFAITHMEDICAL.org or NGomez@INTERFAITHMEDICAL.org